

SMALL CLAIMS COURT: TOWN OF ULSTER  
TOWN HALL DRIVE- LAKE KATRINE, N.Y. 12499

TRIAL DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

PLAINTIFF

ADDRESS: \_\_\_\_\_

vs.

PHONE: \_\_\_\_\_

Name: \_\_\_\_\_

DEFENDANT

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

\*\*\*\*\*

Reason for Claim (Brief Description) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AMOUNT OF CLAIM: \_\_\_\_\_

Signature: \_\_\_\_\_

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COUNTER CLAIM (Brief Description) \_\_\_\_\_

\_\_\_\_\_

AMOUNT OF CLAIM: \_\_\_\_\_

Signature: \_\_\_\_\_

Counter Claim Fee: \$3.00

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OFFICE USE ONLY

Claim: \$1.00 to \$1,000.00  
\$1,001.00 to \$3,000.00

Fee: \$10.00 Rec# \_\_\_\_\_

\$15.00 Rec# \_\_\_\_\_

\*\*Booklet provided to Plaintiff \_\_\_\_\_

\*\*Booklet mailed to Plaintiff \_\_\_\_\_ Defendant \_\_\_\_\_

\*\*Clerk Taking Claim \_\_\_\_\_